

**BYLAWS**

**CHRISTIAN CHURCH IN KANSAS (DISCIPLES OF CHRIST) INC.**

A Nonprofit Corporation

(Adopted April 1963 – Amended July 1967, January 1973,  
May 1980, May 1986, June 1990 April 1991 and, May 2008)

**ARTICLE I**

**ADMISSION OF ORGANIZATIONS AND ADMINISTRATIVE UNITS**

Section 1. APPLICATION

When its application has been presented to the Regional Assembly, favorably reported by the Recommendations/Time & Place Committee and approved by a two-thirds (2/3) vote of the qualified Assembly representatives, any Disciples of Christ missionary, educational or philanthropic interest operating within the State of Kansas may become a cooperating organization under the provisions of the Constitution provided that the organization shall:

- A. Accept the articles of this Constitution and Bylaws;
- B. Submit its Constitution and Bylaws;
- C. Submit its reports to each Regional Assembly and to the Regional Board; and
- D. Agree to cooperate in advancing the goals, aims, and purposes of the Christian Church in Kansas and member administrative units.

Section 2. COOPERATION

In every way within its power under the Constitution, the Regional Assembly shall aid in promoting the work of its cooperating member administrative units.

Section 3. TERMINATION

Application for termination of any member administrative unit may be made to the Regional Assembly providing six (6) months notice has been given to the Regional Board and to the administrative unit by the party applying, and it is reported to the Regional Assembly by the Recommendations/Time & Place Committee, and approved by a two-thirds (2/3) vote of the Regional Assembly. Either the administrative unit or the Christian Church in Kansas may initiate the application for termination.

**ARTICLE II**

**THE REGIONAL ASSEMBLY**

Section 1.

The Regional Assembly shall be held as provided in ARTICLE IV, "REGIONAL ASSEMBLY," of the Constitution.

50 Section 2. REGIONAL ASSEMBLY TIME AND PLACE  
51 The time and place of each Regional Assembly shall be recommended by the Recommendations/Time  
52 & Place Committee and approved by the Regional Board and the Regional Assembly four years in  
53 advance of said Regional Assembly.  
54

55 Section 3. REGIONAL ASSEMBLY PLANNING COMMITTEE

- 56
- 57 A. The Regional Assembly Planning Committee Chairperson shall be the Moderator Elect.
  - 58
  - 59 B. In addition to the Chairperson, this committee shall consist of six (6) general members from the host  
60 district(s), the Regional Moderator and the local host pastor(s). The committee shall have an equal  
61 number of men and women insofar as possible. The members of the Regional Assembly Planning  
62 Committee shall be nominated by the Executive Committee in consultation with the Selection  
63 Committee for forwarding by the Regional Board to the Regional Assembly for approval.  
64
  - 65 C. The Regional Assembly Planning Committee shall report regularly to the Regional Board during its  
66 activity.  
67

68 Section 4. VOTING

69 Voting by the qualified representatives at the Regional Assembly shall be made by voice, except in case  
70 of a doubtful result, when the chair may order a rising vote or, if the results are still in question, a vote  
71 count.  
72

73 Section 5. QUORUM

74 A quorum for transacting business at the Regional Assembly shall be the voting representatives  
75 present and voting at each business session of the assembly.  
76

77 Section 6. BUSINESS SESSIONS

- 78
- 79 A. Business of the Regional Assembly shall be conducted by the voting representatives. The number of  
80 voting representatives from each congregation shall be determined by the participating membership  
81 as recorded in the latest available *Year Book & Directory of the Christian Church (Disciples of Christ)*.  
82
  - 83 B. All business sessions of the Regional Assembly shall be open to all members of the Christian Church  
84 in Kansas as defined in Article III, "MEMBERSHIP," of the Constitution. Any person shall under the  
85 usual rules of order, be permitted to speak on matters of business before the assembly, except  
86 when such permission is withdrawn by the vote of two-thirds (2/3) of the voting representatives  
87 present. Such withdrawal of consent shall not be assumed to continue beyond the session in which  
88 it is voted.  
89
  - 90 C. The Regional Board shall present routine items of business directly to the Regional Assembly.  
91

92 **ARTICLE III**  
93 **ELECTIONS**  
94

95 Section 1. SELECTION COMMITTEE

- 96
- 97 A. The task of the Selection Committee is to identify and nominate potential regional leaders from  
98 Kansas Disciples congregations, to nurture and encourage potential leaders and to encourage their

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99 development by recruiting them to attend specific training or growth events. The chairperson of  
100 the Selection Committee shall be the Second Vice Moderator.

101 B. In addition to the chairperson, the Selection Committee shall consist of two (2) members elected by  
102 each District with no more than one (1) from any congregation. The term of office shall begin with  
103 their election and be for two (2) years. Members of the Selection Committee shall be limited to  
104 two successive terms of office.

105  
106 C. The Selection Committee shall nominate persons who actively support the regional and general  
107 expressions of the Christian Church (Disciples of Christ). The Selection Committee shall seek in its  
108 nominees a balance of clergy and laity, male and female, except as otherwise specified in this  
109 Constitution and Bylaws.

110  
111 D. Nominations by the Selection Committee for Ministries, their committees and task forces shall be  
112 submitted to the Executive Committee and be approved by the Regional Board.

113

## 114 Section 2. OUTLINE OF PROCEDURE

115

116 A. The Selection Committee shall meet at least annually. The committee shall report at a business  
117 session of the Regional Assembly.

118

119 B. The Selection Committee shall make nominations for:

- 120 1. Officers of the Christian Church in Kansas;
- 121 2. Two (2) ecumenical members to the Regional Board, one (1) representing the United  
122 Church of Christ and one (1) from a different North American communion elected for two  
123 (2) year terms with a limit of two (2) terms;
- 124 3. One (1) Representative to the General Board;
- 125 4. Representatives to the General Assembly;
- 126 5. Six (6) members of the Regional Assembly Program Planning Committee;
- 127 6. Such others as needed.

128

129 C. The Retiring Moderator shall be considered for nomination as a voting member of the General Board  
130 when the position of the General Board member from Kansas is open.

131

132 D. The Presidents of Kansas Disciples Men and Kansas Disciples Women shall be elected by their  
133 respective organizations at the time of the Regional Assembly in accordance with their own bylaws.

134

135 E. The Moderators of the Districts, who serve as members of the Regional Board, shall be chosen by their  
136 Districts.

137

138 F. The Selection Committee shall give consideration to the recommended nominees for the boards of  
139 member administrative units. The names of these nominees must be in the hands of the Selection  
140 Committee at least sixty (60) days prior to the Regional Assembly. In consultation with the respective  
141 unit, the Selection Committee has the privilege of naming an alternative nominee.

142

143 G. Nominations may be made from the floor of the Regional Assembly by any voting representative.

144

145 H. Nominations by the Selection Committee or from the floor may be made only with the previous  
146 consent of the nominee.

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**ARTICLE IV**  
**RECOMMENDATIONS/TIME & PLACE COMMITTEE**

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Section 1.

There shall be a Recommendations/Time & Place Committee of the Christian Church in Kansas as specified in ARTICLE IV, "REGIONAL ASSEMBLY," Section 6, C. of the Constitution.

Section 2. PERSONNEL

- A. There shall be two (2) representatives from each District, one man and one woman.
- B. The District Representatives to the Recommendations/Time & Place Committee shall be chosen by the Districts for terms of two (2) years each.
- C. The Third Vice Moderator shall serve as the Chairperson of the Recommendations/Time & Place Committee. At the first meeting of the Recommendations/Time & Place Committee following the Regional Assembly, the Recommendations/Time & Place Committee shall elect a Vice Chairperson and a Secretary who shall hold office through the next Regional Assembly or until their successors are duly elected and qualified.
- D. In the event of an absence of a District Representative, the Chairperson of the Selection Committee is authorized to ask the ranking officer of that District in attendance at the Regional Assembly to appoint an alternate District Representative to the Recommendations/Time & Place Committee.

Section 3. PROCEDURE

- A. Items for the business session of the Regional Assembly shall be limited to the following:
  - 1. Reports;
  - 2. Operational, Policy, and Organizational Business Items;
  - 3. Study Documents;
  - 4. Items for Reflection and Research;
  - 5. Sense-of-the-Assembly Resolutions.
- B. All administrative units which relate to the Christian Church in Kansas shall submit their annual reports, including a financial report, to the Regional Board. In the year in which the Regional Assembly meets, the Regional Board shall forward the reports to the Recommendations/Time & Place Committee along with any recommendations that the Board may make. Copies of such reports shall be submitted to the congregations sixty (60) days prior to the Regional Assembly.
- C. All resolutions, except courtesy resolutions, shall be in the hands of the Regional Minister/President ninety (90) days prior to the Regional Assembly and submitted to the congregations sixty (60) days prior to the Regional Assembly. This provision may be waived if the resolution is an emergency item. Any item of business may be considered an emergency item if its content is of such nature that it could not have been regularly submitted ninety (90) days prior to the Regional Assembly. Such items of business may be submitted by six (6) or more voting delegates of the Regional Assembly from not fewer than three (3) Disciples congregations. The Recommendations/Time & Place Committee, in consultation with the Moderator and Regional Minister/President, shall rule whether the resolution proposed is an emergency resolution or not. Decisions of the Recommendations/Time & Place Committee concerning whether a resolution qualifies as an emergency resolution may be appealed to the Executive Committee which has final authority. The submitting group may be present during the

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199 appeal process. No resolution or matter of business shall be presented to the Committee less than  
200 twelve (12) hours before the last business session of the Regional Assembly.

201  
202 D. The Recommendations/Time & Place Committee may present courtesy resolutions without prior  
203 notice.

204  
205 E. Resolutions may be presented by any member congregation or administrative unit, by ten (10)  
206 individual members of Disciples congregations, by the Regional Board or any organization of the  
207 Christian Church in Kansas. All resolutions shall be accompanied by a written statement setting forth  
208 the reasons that the submitting group deems it necessary or advisable for the Regional Assembly to  
209 consider the subject matter addressed by the resolution as well as with any other supporting data or  
210 rationale that will assist in the understanding of the full import of the resolution by the  
211 Recommendations/ Time & Place Committee and the Regional Assembly.

212  
213 F. A resolution shall not be eligible for consideration if a resolution on the same subject has been acted  
214 upon by the immediately previous Regional Assembly unless its content or the circumstance leading to  
215 its submission is substantially different. In preparing the docket for the Regional Assembly, the  
216 Recommendations/Time & Place Committee in conjunction with the Regional Minister/President or  
217 his/her designee shall determine whether a resolution qualifies under this rule. If it is determined that  
218 a resolution does not qualify, this fact and the reasons for the decision shall be made known to the  
219 submitting organization and reported to the Moderator. If the submitting organization is dissatisfied  
220 with the decision, it may appeal to the Executive Committee for final decision.

221  
222 Section 4. MEETINGS  
223 The Recommendations/Time & Place Committee shall meet approximately seventy-five (75) days prior  
224 to the meeting of the Regional Assembly upon call of the Chairperson.

225  
226 Section 5. REPORTING

227  
228 A. All recommendations and resolutions shall be reported to the Regional Assembly business session as  
229 submitted; however, following the presentation of a recommendation or resolution as submitted, the  
230 Recommendations/Time & Place Committee may submit to the Assembly a rewrite of the  
231 recommendation or resolution with their statement of their reason for it. If the substitute item fails,  
232 the original recommendation or resolution comes immediately to the floor of the Regional Assembly.

233  
234 B. The Recommendations/Time & Place Committee may recommend the approval, disapproval or  
235 referral to a designated group for further investigation or study of the recommendation or resolution  
236 in its original or rewritten form.

237  
238 C. While in a business session, the Regional Assembly may approve, disapprove or refer the  
239 recommendation to a designated group for further investigation and study.

240  
241 D. While in a business session the Regional Assembly may, through proper parliamentary procedure,  
242 send a recommendation or resolution back to the Recommendations/Time & Place Committee to be  
243 rewritten according to the wishes of the Regional Assembly.

244  
245 E. The decision of the Regional Assembly shall be the determining voice in regard to all recommendations  
246 and resolutions. The Regional Board shall not reverse a decision of the Regional Assembly.

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**ARTICLE V**  
**DUTIES OF OFFICERS**

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252 Section 1. THE MODERATOR  
253 The Moderator shall fulfill all the usual duties of such an officer, preside at all business meetings of  
254 the Regional Assembly, and preside at meetings of the Regional Board and Executive Committee.  
255  
256 Section 2. MODERATOR ELECT  
257 The Moderator Elect shall be a member of the Executive Committee and Regional Board. The  
258 Moderator Elect shall serve as Chairperson of the Regional Assembly Planning Committee.  
259  
260 Section 3. THE FIRST VICE MODERATOR  
261 The First Vice Moderator shall perform all of the usual duties of such an officer. The First Vice  
262 Moderator shall preside at business meetings of the Regional Assembly, meetings of the Regional  
263 Board, and meetings of the Executive Committee in the absence of the Moderator. The First Vice  
264 Moderator shall serve as Chairperson of the biennial Regional Event Committee.  
265  
266 Section 4. THE SECOND VICE MODERATOR  
267 The Second Vice Moderator shall perform all the usual duties of such an officer. The Second Vice  
268 Moderator shall preside at business sessions of the Regional Assembly, meetings of the Regional  
269 Board, and meetings of the Executive Committee in the absence of both the Moderator and First  
270 Vice Moderator. The Second Vice Moderator shall serve as Chairperson of the Selection  
271 Committee.  
272  
273 Section 5. THE THIRD VICE MODERATOR  
274 The Third Vice Moderator shall perform all the usual duties of such an officer. The Third Vice  
275 Moderator shall preside at business sessions of the Regional Assembly, meetings of the Regional  
276 Board and meetings of the Executive Committee in the absence of the Moderator, First Vice  
277 Moderator and Second Vice Moderator. The Third Vice Moderator shall serve as Chairperson of the  
278 Recommendations/Time & Place Committee.  
279  
280 Section 6. THE CORPORATE SECRETARY  
281 The Corporate Secretary shall keep the minutes and records of all regular and special business  
282 meetings of the Regional Assembly, meetings of the Regional Board, and meetings of the Executive  
283 Committee. The Corporate Secretary shall perform such other duties as are assigned.  
284  
285 Section 7. THE CORPORATE TREASURER  
286 The Corporate Treasurer shall be responsible for supervising the receiving, recording and depositing all  
287 funds in the proper accounts. The Corporate Treasurer shall be responsible for supervising the  
288 disbursing of all funds according to the authority designated to the Corporate Treasurer by the  
289 Regional Board, and make a report at each regular meeting of the Executive Committee and the  
290 Regional Board. The Corporate Treasurer shall also make an annual summary report following the  
291 close of the fiscal year to be published in the approved organ of the Christian Church in Kansas.  
292

**ARTICLE VI**  
**CALLED AND EMPLOYED STAFF**

- 296 Section 1. AUTHORITY  
297 The Regional Board, acting on behalf of the Christian Church in Kansas, shall have power to call or  
298 employ such staff as may seem necessary to promote the program of the Christian Church in Kansas

299 and accomplish the purposes, goals and objectives of the Christian Church in Kansas. The Regional  
300 Board shall have power to fix compensation, establish conditions and duration of service, delegate  
301 such duties as it may see fit, and determine all other matters pertaining to called or employed staff not  
302 otherwise specified in the Constitution and Bylaws.

303

304 Section 2. REGIONAL EXECUTIVE AND SUPPORT STAFF

305

306 A. The Executive Staff shall include the Regional Minister/President, the Deputy and Associate Regional  
307 Ministers and, unless otherwise denoted, Contract Staff. Contract Staff are those persons called to  
308 fulfill specific responsibilities for the Christian Church in Kansas.

309

310 B Support Staff are all other paid employees.

311

312 Section 3. CALL AND EMPLOYMENT OF STAFF MEMBERS

313

314 A. The Executive Committee shall serve as the Personnel Committee to work with the Regional  
315 Minister/President in nominating and recommending the call or employment of all other paid staff.  
316 Employment shall be subject to the approval of two-thirds (2/3) majority of the Regional Board.

317

318 B. Associate Regional Ministers may be nominated through the Regional Minister/President to the  
319 Executive Committee by the groups responsible for the specific work involved. Upon the  
320 recommendation of the Regional Minister, the Executive Committee may designate one of the  
321 Associate Regional Ministers as the Deputy Regional Minister.

322

323 C. The services of any called or employed staff member may be terminated in accordance with the  
324 region's current Personnel Policy.

325

326 Section 4. RETIREMENT

327

328 A. All called or employed staff persons shall retire at seventy (70). The Regional Board may grant  
329 individual extensions on an annual basis.

330

331 B. It shall be the policy to pay pension and Social Security allowances where applicable so that retirement  
332 benefits may be possible.

333

334 Section 5. PERSONNEL COMMITTEE

335

336 A. A Personnel Committee of five to seven (5-7) members shall be appointed by the Executive  
337 Committee and approved by the Regional Board.

338

339 B. The Personnel Committee shall have responsibility for working with the Executive and Support Staff  
340 regarding job performance, expectations, policies and complaints. They shall be responsible for  
341 reporting to the Executive Committee and for recommending policy changes in staff relationships.

342

343 C. Members shall be appointed for a two-year term. They shall be selected on the basis of their  
344 understanding of the needs of the regional church and their personal capabilities. They may succeed  
345 themselves twice in the position.

346

347 D. The chairperson of the Personnel Committee shall be appointed from the members of the Regional  
348 Board.

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350 **ARTICLE VII**  
351 **BOARD OF DIRECTORS**  
352

353 Section 1. PERSONNEL  
354

- 355 A. The membership of the Board of Directors of the Christian Church in Kansas, herein called the Regional  
356 Board, shall be composed of those persons designated in ARTICLE VI, "BOARD OF DIRECTORS," of the  
357 Constitution.  
358
- 359 B. Representatives of the Districts shall be the District Moderators.  
360
- 361 C. Members of the Regional Board elected by the Regional Assembly shall take office at the close of the  
362 Regional Assembly. Members of the Regional Board elected by the Districts shall take office at the  
363 next Regional Board meeting following their election.  
364
- 365 D. At no time shall there be more than two (2) members, other than ex officio members, of the same  
366 congregation serving on the Regional Board; provided, however, that in those cases where a member  
367 of the Regional Board transfers his/her church membership to another congregation, such  
368 membership, for the duration of his/her current term, shall not be considered when computing the  
369 maximum number of members of that congregation which may serve on said board.  
370

371 Section 2. TERMS OF OFFICE  
372

- 373 A. Officers of the Regional Board shall be elected for two-year terms. The Moderator, Moderator Elect,  
374 and Vice Moderators may not succeed themselves.  
375
- 376 B. The Corporate Secretary and Corporate Treasurer may succeed themselves in office.  
377
- 378 C. District Moderators shall be elected in accordance with their District Guidelines.  
379
- 380 D. The Chairperson of each Ministry shall be appointed as provided in ARTICLE IX of these Bylaws.  
381
- 382 E. All elected officers shall continue in office until their successors have taken office.  
383

384 Section 3. MEETINGS  
385

- 386 A. The Regional Board shall hold at least two (2) meetings each year. When a Regional Assembly occurs  
387 during the year, one of the board meetings shall be in conjunction with the Regional Assembly.  
388
- 389 B. Other meetings may be called by the Moderator of the Regional Board, by the Executive Committee,  
390 or on written request signed by five (5) or more members of the Regional Board.  
391
- 392 C. A Quorum shall consist of a majority of the members of the Regional Board.  
393
- 394 D. The expenses of voting members of the Regional Board for attendance at all regular or special  
395 meetings of the Regional Board, except the one held immediately preceding and/or following the  
396 Regional Assembly, shall be paid from the treasury of the Christian Church in Kansas. Expense  
397 allowances shall be recommended by the Executive Committee and approved by the Regional Board.  
398 A schedule of allowances and policies governing them shall be drawn up by the Executive Committee,



399 approved by the Regional Board, and given to each Regional Board member. Such allowances shall be  
400 reviewed annually.

401

402 Section 4. RESPONSIBILITIES

403

404 A. The Regional Board shall have power to fill vacancies of the elected officers of the Christian Church in  
405 Kansas. Tenure of office limitations shall apply only after those appointed have been selected and  
406 served one full term.

407

408 B. At each regular meeting, the Regional Board shall receive and act upon reports and recommendations  
409 of each member of the Executive Staff, the Executive Committee and the Corporate Treasurer.

410

411 C. The Regional Board shall have power to appoint standing and/or special committees to achieve the  
412 purposes, plans and programs of the Christian Church in Kansas. Expenses for committee members in  
413 attendance at called meetings shall be paid by the Christian Church in Kansas. The schedule of  
414 expenses shall be the same as for the Regional Board members at board meetings.

415

416 D. The Regional Board shall review the plans and programs of all Ministries and approve budget  
417 allocations for each area of work.

418

419 E. For time sensitive matters, the Regional Board may vote by mail ballot, online form or other  
420 appropriate communications means by which a reply can be verified. All such votes shall be ratified at  
421 the next Regional Board meeting.

422

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**ARTICLE VIII**  
**EXECUTIVE COMMITTEE**

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426 Section 1. MEMBERSHIP

427 The Executive Committee shall be composed of the elected officers of the Christian Church in  
428 Kansas, the General Board member from Kansas and the chairs of the Regional Priority Ministry.  
429 Members without vote shall be the Executive Staff, the Corporate Secretary and the Corporate  
430 Treasurer.

431

432 Section 2. MEETINGS

433 The Executive Committee shall hold a regular meeting immediately preceding each meeting of the  
434 Regional Board and special meetings subject to call by the Moderator and/or the Regional  
435 Minister/President.

436

437 Section 3. QUORUM

438 The majority of the Executive Committee members shall constitute a quorum.

439

440 Section 4. OTHER DUTIES

441

442 A. The Executive Committee shall receive and review all plans and recommendations of all Ministries,  
443 committees and task forces and the agenda for each meeting of the Regional Board.

444

445 B. The Executive Committee shall study and make recommendations to the Regional Board upon all  
446 matters affecting general policy and program.

447

- 448 C. The Executive Committee shall review budget requests and audits and make recommendations to the  
449 Regional Board.
- 450
- 451 D For time sensitive matters, the Executive Committee may vote by mail ballot, online form or other  
452 appropriate communications means by which a reply can be verified. All such votes shall be ratified at  
453 the next Executive Committee meeting.
- 454

**ARTICLE IX**  
**MINISTRIES**

458 Section 1. DESCRIPTION

459 The mission of the Christian Church in Kansas shall be carried out through Ministries. Each Ministry  
460 shall have responsibility for planning, implementing, and evaluating their area of mission. The  
461 Ministries shall work under the general direction of the Regional Board.

- 462
- 463 A. The priorities of the **Priority Ministry** shall be established by the Regional Board and approved by the  
464 Regional Assembly. Priorities shall directly address the purpose of the Christian Church in Kansas as  
465 expressed in the Constitution. There shall not be more than three priorities at a time. There shall be a  
466 separate committee for each priority. Each Priority shall have a Chairperson appointed to serve a two  
467 year term with a three term limit. The Priority Chairpersons shall serve on the Executive Committee  
468 and the Regional Board. In consultation with the Priority Chairpersons, committees of six (6) members  
469 for each priority shall be appointed for two year terms with a three term limit.

- 470
- 471 B. The **Event Ministry**, in addition to the biennial Regional Assembly, shall include a region-wide major  
472 leadership development event in the off year of the Regional Assembly in the usual time frame for the  
473 Regional Assembly. This event may offer a speaker, worship and a wide selection of seminars and  
474 workshops to meet the needs of Kansas Disciples congregations and members. The Chairperson for  
475 this biennial Regional Event shall be the First Vice Moderator. The Committee for this event shall be  
476 appointed from the host district(s) two years in advance in consultation with the First Vice Moderator.  
477 The Event Committee shall consist of six (6) members and the local host pastor(s). They may not  
478 succeed themselves.

479

480 The Event Ministry shall also include Regional Mission Trips within Kansas, the United States and  
481 foreign countries. The country in which the Kansas Global Mission Partner is serving shall be a priority  
482 destination. A Regional Mission Trip Coordinator shall be appointed for a two year term with a three  
483 term limit. The Regional Mission Trip Coordinator shall serve on the Regional Board. In addition to  
484 organizing and leading mission trips, the Regional Mission Trip Coordinator shall also facilitate visits  
485 when the Kansas Global Mission Partner is available for Kansas visits.

- 486
- 487 C. The **Camp and Conference Ministry** shall be responsible for developing and implementing  
488 opportunities for Christian growth for all ages and for the maintenance and development of facilities  
489 to meet the demands of The Christian Church in Kansas. A Camp and Conference Ministry Committee  
490 shall do long range planning and oversee the work of a Camp and Conference Program Task Force and  
491 a Facility Task Force. A Camp and Conference Ministry Chairperson shall be appointed for a two year  
492 term with a limit of three terms. The Camp and Conference Ministry Chairperson shall serve on the  
493 Regional Board. In consultation with the Camp and Conference Ministry Chairperson and Staff  
494 Consultant, Camp and Conference Ministry Committee members, Task Force chairs and members shall  
495 be appointed for two year terms with a limit of three terms.
- 496

- 497 D. The **Clergy Care Ministry** shall be responsible for those areas that relate to professional ministry of the  
498 church. This includes such areas as recruitment, licensing and ordination of ministers, ministerial  
499 support, ministerial standing, continuing education and other similar concerns. A Clergy Care Ministry  
500 Chairperson shall be appointed for a two year term with a limit of three terms. The Clergy Care  
501 Ministry Chairperson shall serve on the Regional Board. In consultation with the Clergy Care Ministry  
502 Chairperson, chairs and members of the Clergy Care Ministry committees shall be appointed for two  
503 year terms with a limit of three terms. Clergy Care Ministry committees shall include the Committee  
504 on the Order of Ministry (COM), the Committee on Licensed Ministry (COLM) and the Scholarship  
505 Committee (SC). The Committee on Standing (COS) shall be comprised of the Regional Minister, the  
506 Staff Consultant, the Chairperson of Clergy Care Ministry and the COM, COLM, and SC chairpersons.  
507
- 508 E. The **Resources Ministry** shall coordinate funding efforts to support the mission of the Christian Church  
509 in Kansas. Task areas shall include Disciples Mission Fund (DMF), Reconciliation, the Christmas  
510 Offering, the Annual Fund, Regional Capital Campaigns and Stewardship Education. A Resources  
511 Ministry Coordinator shall be appointed for a two year term with a limit of three terms. The  
512 Resources Ministry Coordinator shall serve on the Regional Board. In consultation with the Resources  
513 Ministry Coordinator, Task Chairs for each of the task areas shall be appointed for two year terms with  
514 a limit of three terms. The Resources Ministry Coordinator and the Task Chairs shall comprise the  
515 Resources Ministry Committee.  
516
- 517 F. The **Fellowship Ministry** shall include the regional fellowship groups. Kansas Christian Youth  
518 Fellowship (KCYF) shall be responsible for planning and promoting youth work. Kansas Disciples Men  
519 (KDM) shall be responsible for planning, directing and promoting men's work. Kansas Disciples  
520 Women (KDW) shall be responsible for planning, directing and promoting women's work. The  
521 moderator/presidents of the Fellowship Ministry shall serve on the Regional Board.  
522

523 Section 2. STANDING COMMITTEES AND TASK FORCES

- 524
- 525 A. Standing committees and task forces may be recommended by a Ministry to assume the responsibility  
526 for an area of work.  
527
- 528 B. The purpose, size and description of responsibilities of each proposed standing committee and task  
529 force will be presented by the Ministry to the Executive Committee for approval, especially as the  
530 proposal relates to budget, time, program priorities, and personnel concerns. Subject to these  
531 considerations, any proposed standing committee or task force must be presented for final approval  
532 by the Executive Committee to the Regional Board.  
533
- 534 C. The Ministries may suggest names of chairpersons of proposed standing committees and task forces,  
535 as well as possible committee members, to the Executive Committee. The appointment of these  
536 chairpersons and the naming of the committee members will be done by the Executive Committee in  
537 consultation with the Selection Committee and the Regional Minister/President, subject to the final  
538 decision of the Regional Board.  
539

540 Section 3. MEETINGS

541 The Ministries shall meet as they deem necessary for the planning of their programs and upon call of  
542 the Executive Committee for joint planning.  
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547 Section 4. STAFF  
548 Request for particular staff persons to work with any Ministry, committee or task force may be made.  
549 Actual staff assignments shall be made by the Regional Minister/President in consultation with the  
550 chairperson involved.

551  
552 **ARTICLE X**  
553 **PERMANENT AND ENDOWMENT FUNDS**  
554

555 Section 1. RESPONSIBILITY

- 556  
557 A. The Executive Committee shall have the responsibility of overseeing all Permanent and Endowment  
558 Funds.  
559  
560 B. Additional personnel may be employed upon the recommendation of the Executive Committee and  
561 with approval of the Regional Board.  
562

563 Section 2. FUNCTION

- 564  
565 A. The Christian Church in Kansas is authorized to receive and accept gifts, real estate, or other securities  
566 and carry the same in its funds at fair market value.  
567  
568 B. An Investment Advisory Committee [IAC] shall be appointed by the Executive Committee to give  
569 oversight to the investment of the Regional Church's Permanent and Endowment Funds. The IAC shall  
570 be authorized to establish an investment policy for the handling of such funds, subject to approval by  
571 the Executive Committee.  
572  
573 C. The Christian Church in Kansas shall not loan any of these Funds to the General Fund, to any member  
574 of the Regional Board, or to any congregation, unless such a loan is first approved by the Regional  
575 Board.  
576  
577 D. The net income from the Invested Funds will be paid as designated by the Funds. Net income is  
578 defined as interest and earnings plus dividends minus administrative fees.  
579  
580 E. A report of the Invested Funds shall be made to the Executive Committee at its meetings. The  
581 Executive Committee may forward such a report to the Regional Board for informational purposes.  
582

583 Section 3. HANDLING OF FUNDS

- 584  
585 A. The assets of the Permanent and Endowment Funds shall be invested according to the established  
586 Investment Policy of the Regional Church.  
587  
588 B. Checks on these funds shall be signed by the Corporate Treasurer of the Christian Church in Kansas or  
589 the Regional Minister/President and an additional signatory designated by the Executive Committee.  
590  
591 C. The Regional Minister/President and the Corporate Treasurer shall be bonded in amounts fixed by the  
592 Regional Board.  
593  
594  
595  
596

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597 Section 4. BONDS

598 The Executive Committee, acting upon the recommendation of the Investment Advisory Committee,  
599 shall have the authority to establish policies pertaining to the issuance of Annuity Bonds (Annuity Gift  
600 Agreements) and Trust Annuity Bonds.

601

602 Section 5. MEMORIALS AND NAMED FUNDS

603

604 A. Bequests, annuities and other special gifts may be made as memorials or named funds.

605

606 B. An "Expression of Appreciation" of such gifts shall be published in the official organ of the Christian  
607 Church in Kansas as recognition of such gifts.

608

609 Section 6. RESERVE FUNDS

610

611 A. The Reserve Funds, within the Invested Funds, are to stabilize the regular funds and shall be used for  
612 no other purpose.

613

614 B. The "General Reserve" is made up of funds transferred from time to time from the General Funds.  
615 This Reserve Fund may be drawn upon for the General Fund in time of need. Such transfer shall first  
616 be approved by the Regional Minister/President or his/her designee.

617

618 C. "Investment Reserve" is made up of profits on investments, and 30% of matured Annuity Bonds (if  
619 any). This Reserve Fund may be drawn upon to make up any investment loss, and for the amount the  
620 Christian Church in Kansas pays in annuity in excess of its net earning on the same amount of  
621 investments.

622

623 Section 7. AUTHORITY TO EXECUTE PAPERS

624

625 A. The Moderator (or one of the Vice Moderators in the Moderator's absence) and the Regional  
626 Minister/President are authorized and empowered to sign and execute Deeds, Mortgages, Contracts,  
627 Agreements, Annuity Bonds, and other legal documents for and in the name of the Christian Church in  
628 Kansas. Full report of such actions shall be made through the Executive Committee to the Regional  
629 Board.

630

631 B. The Moderator (or one of the Vice Moderators in the Moderator's absence) and the Regional  
632 Minister/President are authorized and empowered to borrow money and provide securities to  
633 complete whatever transactions are necessary to care for the actions of the Regional Board.

634

635 C. The Regional Minister/President shall have authority to affix the official seal of the Christian Church in  
636 Kansas to documents that require the same.

637

638

**ARTICLE XI**

639

**DISTRICT ORGANIZATION'S RELATION TO REGION**

640

641 Districts shall be established in accordance with ARTICLE IX, "DISTRICTS," of the Constitution. The Districts  
642 shall be expected to support and help implement Christian Church in Kansas programs. The Districts may  
643 organize themselves for their own programs in any way they choose. They may create and carry out their  
644 own programs, and will be responsible for making any selections of persons for Christian Church in Kansas  
645 program and activities when requested by the Regional Church. The Districts shall present program reports  
646 including (but not limited to) finances, cluster activities, etc. to the Regional Board.

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**ARTICLE XII**  
**FINANCES**

Section 1. FISCAL YEAR

The fiscal year of the Christian Church in Kansas shall be from January 1 each year through December 31 of the same year.

Section 2. TREASURY

- A. The Christian Church in Kansas shall operate under a single treasury.
- B. Bookkeeping shall be done through the Regional Church Office.
- C. Expenditures shall be paid by checks co-signed by the Corporate Treasurer or the Regional Minister/President and an additional signatory designated by the Executive Committee.
- D. Funds may be deposited in one or more banks or other financial institutions as may be determined by the Regional Minister/President in consultation with the Executive Committee or the Regional Board.
- E. Bills shall be paid only upon authorization of the Regional Minister/President or the person he/she designates. Expenditures for items costing \$3,000 or more not in the approved budget must receive Regional Board approval.
- F. A financial report will be made to the Regional Board during its regular meetings.

Section 3. BOND

All officers or employees of the Christian Church in Kansas who handle or have access to the funds of the Regional Church shall give good and sufficient surety bond to the Christian Church in Kansas for their faithful performance as directed by the Regional Board. The bond shall be paid for by the Christian Church in Kansas.

Section 4. BUDGET

- A. The budget for each Ministry shall originate in each Ministry and then be submitted to the Executive Committee.
- B. The budget of the Christian Church in Kansas shall be fixed by the Executive Committee and shall be established in recognition of the needs and areas of work related to the Christian Church in Kansas. Said budget shall be approved by the Regional Board.
- C. The Regional Board shall have authority to make budget adjustments during the fiscal year to meet unforeseen circumstances as they arise. The Regional Board shall honor all specific and designated funds and current contractual agreements. However, the approved budget shall be maintained in substantially the same form as adopted.
- D. Neither the Regional Board nor its officers shall incur any indebtedness on behalf of the Christian Church in Kansas that shall exceed the sum of \$50,000 for current budgetary expense. However, this limitation shall not apply to capital investments made upon authorization of the Regional Board.

2/5/2008

697 Section 5. AUDIT

- 698
- 699 A. The Executive Committee shall be authorized to employ a qualified auditor subject to the approval of
- 700 the Regional Board.
- 701
- 702 B. An Annual Audit shall be made at the close of each fiscal year of all funds, accounts, operational
- 703 budget, permanent and endowment funds, and all other financial holdings of the Christian Church in
- 704 Kansas, and a copy of the same shall be filed with the Regional Minister/President. A copy of the same
- 705 shall be shared annually with the Regional Board.
- 706

707 **ARTICLE XIII**

708 **PARLIAMENTARY PROCEDURE**

709

710 Section 1.

711 Parliamentary Procedure shall be governed by the most current revision of *Roberts' Rules of Order*

712 except as otherwise defined in this Constitution and Bylaws.

713

714 Section 2. PARLIAMENTARIAN

715 With approval of the Executive Committee, the Moderator shall appoint a parliamentarian to serve

716 at the business sessions of the Regional and Special Assemblies.

717

718 **ARTICLE XIV**

719 **AMENDMENTS**

720

721 These By-Laws may be amended by a two-thirds (2/3) vote of the membership of the Regional Board at any

722 regular meeting of the Regional Board provided, however, the proposed amendment has been submitted in

723 writing to every member of the Regional Board at the regular meeting of the Regional Board prior to that in

724 which the action is proposed.